

VASAVI COLLEGE OF ENGINEERING (AUTONOMOUS), HYDERABAD
DEPARTMENT OF HUMANITIES & SOCIAL SCIENCES

COURSE NAME-ENGLISH LANGUAGE AND COMMUNICATION
(Common to all branches) SYLLABUS FOR B.E. 1/4

W.E.F-2023-2024

Instruction: 2 Hours	SEE: 60	Course code: U22HS010EH
Credits: 2	CIE: 40	Duration of SEE: 3 Hours
COURSE OBJECTIVES The course will enable the learners to: <ol style="list-style-type: none">1. Build greater confidence and proficiency in oral and written communication.2. Equip themselves with essential language skills to analyze and articulate their point of views.3. Develop the ability to engage in reading for reflection and enquiry.4. Construct grammatically correct and contextually appropriate correct sentences.5. Learn how project reports are written in their related field of study.		COURSE OUTCOMES At the end of the course the learners will be able to: - <ol style="list-style-type: none">1. Communicate effectively, appropriately and ethically in both professional & personal spheres.2. Listen to different types of spoken discourses and use them in relevant contexts.3. Construct grammatically correct sentences using adequate vocabulary to compose written and spoken discourses.4. Read, evaluate and appreciate various text types.5. Research, collect data and write branch - specific structured project reports in English

UNIT-1 1.0 Effective communication and Interpersonal skills

- 1.1 Role and Importance of Communication – styles, channels and barriers of communication.
- 1.2 Politeness theory – Brown & Levinson.
- 1.3 Johari Window
- 1.4 Persuasion techniques.
- 1.5 Stages of Team Building by Bruce Tuckman

UNIT-2 2.0 Listening and Speaking skills

- 2.1 Importance of listening-- Types of listening
- 2.2 Speaking skills: Grice's – conversational Principles

UNIT-3 3.0 Reading and Writing skills

- 3.1 **Reading** strategies- SQ3R – Survey, Question, Read, Recite, Review.
- 3.2 Features of Writing---Principles of writing paragraphs-Coherence, Cohesion & Unity; Use of appropriate linkers/connectives.
- 3.3 Request letters
- 3.4 Writing structured project reports.

UNIT-4 4.0 Vocabulary Building and Grammar

- 4.1 **Vocabulary Building:** Synonyms, Antonyms, One-word substitutes; Collocations; Idioms.
- 4.2 **Functional Grammar:** Articles, Prepositions; Tense and Aspect; Subject- Verb agreement; Direct and Indirect Speech.



UNIT-5 5.0 Reading for appreciation of literary texts

5.1 **Prose text**- Our Own Civilization—CEM Joad.

5.2 **Poem**-What Life should be-Patricia A Fleming.

Prescribed textbook for theory:

Technical communication - Principles and Practice (2nd Edition 2014) - Meenakshi Raman and Sangeeta Sharma- Oxford University Press.

Suggested Reading

Paul V. Anderson – Technical Communication

E.Suresh Kumar, P. Sreehari and J. Savithri - Essential English

Reading comprehension - Nuttal.J.C - Orient Blackswan

Sunitha Mishra,C. Murali Krishna, Communication Skills for Engineers, Pearson, 2004.

M. Ashraf Rizvi. Effective Technical Communication. Tata Mcgraw Hill, 2005.

Allen and Waters., How English Works.

Willis Jane., English through English.


Brown, Penelope and Stephen C. Levinson. 1978. Universals in language usage: politeness phenomena: Cambridge University Press.

The break-up of CIE: Internal Tests + Assignments + Quizzes


1	No. of Internal tests	:	<input type="text" value="2"/>	Max.Marks	:	<input type="text" value="30"/>
2	No. of assignments	:	<input type="text" value="3"/>	Max. Marks	:	<input type="text" value="5"/>
3	No. of Quizzes	:	<input type="text" value="3"/>	Max. Marks	:	<input type="text" value="5"/>

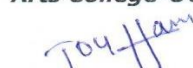
Duration of Internal Tests : ~~90~~ Minutes


Dr. Jacqueline Amaral
Head-HSS&BoS Chairman-VCE


Dr. Joy Anuradha
Centre for English Language Studies
University of Hyderabad

Members-HSS, VCE
Dr.G.Meena
Dr. K.Jhansi Rani
Dr. B. Sheela Rani Simon
Dr. T.Sunand Emmanuel


Prof. B. Vijaya
Chairperson of BOS
Dept. of English
Arts College-OU


Mr. Joy Hans
Director-Speak Out Academy
Divisional Head-Toastmasters
Hyderabad